

American Legion Auxiliary Unit 1, Wheeling  
Meeting Date/Time: 12/03/2024 @ 7:06 PM

December 2024 Meeting Notes

Meeting called to order by President Michelle Powell

Prayer led by Melissa Stegman

Pledge of Allegiance and Preamble recited by all members.

Auxiliary Mission Statement recited by President Michelle Powell

Roll Call of Officers:	PRESENT	NOT PRESENT
President- Michelle Powell	X	
1 <sup>st</sup> Vice- Melissa Stegman	X	
2 <sup>nd</sup> Vice- Denise Wycherley		X
Secretary- Courtney Clark	X	
Treasurer-		
Chaplain Martha Bloomfield		X
Sgt at Arms- Marcia Bolner	X	
Historian Sandy Koontz	X	

Other Members Present: Sandra Cardwell, Marilyn Collins, Sharon Ebbert, Diana Mey

Total Present: 9

Total Voting Members: 8

#### SECRETARY:

Minutes from the November 2024 meeting were read by Secretary Courtney Clark.

Motion made by Melissa Stegman to accept minutes. Motion seconded by Diana Mey.

Discussion: None. In favor 8, Against 0, Motion carried.

#### TREASURER:

Finance Report for November 2024 provided by Courtney Clark.

Treasurer position is vacant.

#### UNITED

##### General Fund

Starting Balance \$2,503.05

Deposit	11/08/2024	\$890.00
	11/22/2024	\$135.00

Expenditure	Check 1200	WV Tax Division	\$30.00
	Check 1201	CPA Gompers	\$2418.00

Ending Balance \$1024.70

## Poppy Fund

Starting & Ending Balance \$313.55

Motion made by Sandra Cardwell to accept the treasurer's report. Motion seconded by Marcia Bolner. Discussion: None. In favor 9, Against 0, Motion carried.

## President's Report

### Committees

- President Michelle Powell passed out information re: committees and asked members to volunteer for one. Powell requested members return the form at January meeting.

### Ways & Means

- President Michelle Powell announced 4 winners in October from Post 1.
  - o Michael Novotney, Lori Hindman, John Powell, Autumn Dvorcek

Sick Call & Relief- None

New Member- None

## OLD BUSINESS:

### Children's Military Table

- President Michelle Powell shared the Military Table made the newspaper. Denise Wycherley read about the table and her granddaughter placed the items at Veteran's Day Ceremony on 11/11/24 @ WesBanco.

### Fundraising

- The Kroger Gift Card raffle has 22 tickets still out (Denise Wycherley and Lois Sine-Hoffman). President Powell hopes to have the tickets and pull winner on 12/06/24 at Christmas Party.

### Tax Exempt Status

- President Michelle Powell met with CPA Gompers on 11/18/24 and received the embossed stamp, certificate, and stock ledger. Michelle will add Constitution and By-Laws to the binder.
  - o The binder will remain in the filing cabinet in storage room at Post 1.
  - o The final payment for CPA services was \$2418.00.

### Bank Account/Checks

- President Michelle Powell ordered checks from Bradford Exchange for \$55.35 which was cheaper than what was offered by United Bank.

## Auxiliary Fun Night

- The first fun night was held 11/19/24 and everyone who attended had fun. Members put up and decorated the Christmas tree, Diana Mey taught members how to play Bunco and members talked about medical issues/resources.

## NEW BUSINESS

### Fundraising

- Melissa Stegman advised members the Leadership Advisory Committee met and have events planned for 2025.
  - o 04/04/24- Legion Family Steak Fry at 6 PM (until 10 PM)
- Proceeds will be split 40% Legion, 40% Auxiliary and 20% Son's
  - o Motion made by Courtney Clark to accept the breakdown/payout of proceeds from fundraising and/or events. Motion seconded by Melissa Stegman. Discussion: None. In favor 8, Against 0, Motion carried.

### Events

- Legion Family Christmas Party
  - o Scheduled 12/06/24 @ 6 PM
  - o Chef Adam will be donating chicken and salad
  - o Members are asked to bring a pot luck side dish
- Poppy Day
  - o Scheduled 12/07/24 @ Cabela's @ 10 AM to 5 PM
  - o Legionnaires will be assisting as they will be recruiting new members.
- Post 1 Legion Baseball Awards Dinner
  - o Scheduled 12/29/24
  - o \$15.00 per plate
  - o Let Michelle Powell know if you plan on attending.
- National Auxiliary President (Trish Ward) Meet and Greet
  - o 02/06/25, 5:00-7:00 PM
- Department Mid-Winter Conference
  - o Scheduled for February 7-8, 2025 @ Oglebay
  - o Registration is \$30 per member attending.
  - o Let Michelle Powell know if you plan on attending.
- National Legion Commander Visit & Legion Birthday Celebration
  - o Scheduled 03/21/25
  - o Business attire (No jeans)
  - o \$25.00 per plate
  - o Members are asked to help set up and clean up.
- Legion Steak Fry
  - o Scheduled 04/04/25 @ 6 PM (to 10 PM)
  - o \$30.00 per person

## Committee Reports:

### Constitution & By-Laws

- Article 7, Section 2 → It has been suggested that the Unit have 2 signatures on the checkbook. The reasoning is if the one person who has their name on it passes away, that person's family could remove all money from the account.
- Article 9, Section 4 → Unit needs to remove paying for registration fees to conferences, hotels, and gas reimbursement. May add "if funds are available."
- Michelle will submit the changes to Department for approval.
- Motion made by Diana Mey to make corrections and submit to Department. Motion seconded by Marcia Bolner. Discussion: None. In favor 9, Against 0, Motion carried.

### Membership

- Unit 1 achieved 100% membership.
- Unit 1 had two previous members (Paula McCroskey & Lisa Strama) pay their dues.

## Correspondence:

None

## For the Good of the Unit:

None

## Next Meeting:

Fun Night- December 17, 2024 @ 7 PM.

Monthly Meeting- January 7, 2025 @ 7 PM.

Closing Prayer/Benediction: Melissa Stegman

Closing Statement: President Michelle Powell

Adjourned by President Michelle Powell at 7:58 PM

Quarter Drill for Education

Notes Taken: 12/03/24

Typed: 12/04/24

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Courtney L Clark  
Auxiliary Unit 1, Wheeling  
Secretary

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Michelle Powell  
Auxiliary Unit 1, Wheeling  
President