

American Legion Auxiliary Unit 1, Wheeling
February 2024 Meeting Notes
Meeting Date/Time: 02/06/2024 @ 6:58 PM

Meeting called to order by President Michelle Powell

Prayer led by President Michelle Powell

Pledge of Allegiance and Preamble recited by all members.

Auxiliary Mission Statement recited by President Michelle Powell

Roll Call of Officers:	PRESENT	NOT PRESENT
President- Michelle Powell	X	
1 st Vice- Denise Wycherley		X
2 nd Vice- Sandy Koontz		X
Secretary- Courtney Clark	X	
Treasurer- Paula McCroskey	X	
Chaplain Martha Bloomfield		X
Sgt at Arms- Marcia Bolner	X	
Other Members Present: 0		
Total Present: 4		
Total Voting Members: 3		

SECRETARY:

Minutes from January 2024 meeting were emailed/mailed to members by Secretary Courtney Clark. Minutes were not read by Secretary Courtney Clark during meeting however Clark shared two changes were made between mailing and meeting. Those included

American Legion Auxiliary Unit 1, Wheeling
January 2024 (December 2023) Meeting Notes
Meeting Date/Time: 01/02/2024 @ 7:00 PM

Minutes from December 2023 (November 2023) meeting were emailed/mailed to members by Secretary Brenda Minch. Minutes were corrected by President Michelle Powell and passed out at this meeting. Minutes were read by Secretary Courtney Clark.

Motion made by Marcia Bolner to accept minutes. Motion seconded by Paula McCroskey. Discussion: None. In favor 3, Against 0, Motion carried.

TREASURER:

Finance Report provided by Treasurer Paula McCroskey.
Written report submitted and placed in meeting notes binder.

General Fund Beginning Balance \$2,698.64

Deposits: None

Expenditures: \$50 Mid-Winter Conference (2 registrations)

General Fund Ending balance \$2,648.64

Poppy Fund Beginning Balance \$338.55

Deposit/s: None

Expenditure/s: None

Poppy Fund Ending Balance \$338.55

Motion made by Marcia Bolner to accept treasurer's report. Motion seconded by Courtney Clark. Discussion: None. In favor 3, Against 0, Motion carried.

Sick Call and Relief:

Martha Bloomfield and her husband, Larry Bloomfield (diabetes/seizure).
Members had a moment of silence.

President's Report:

- President Michelle Powell reminded members of her statement in the January 2024 newsletter which talked about being a TEAM and requested members call or text her if you won't be attending a meeting.
- Per February 2024 Spirit, Huntington, WV Unit 16 will have Laura Clark as a candidate for Department President.

Membership:

Unit 1 received a transfer for Paula Gibbons who was a member of Benwood, WV unit and most recently an at-large 200 member. Treasurer Paula McCroskey mailed her transfer to Department Headquarters on 02/03/24.

Old Business:

- Building Remodel
 - o President Michelle Powell informed members that the walls have been installed. Windows were installed 02/05/24 and flooring in the kitchen, bathrooms, hallway, and back storage room was poured. The main floor will be poured last.
- Mid-Winter Conference- Oglebay Park, Wheeling, WV on Feb9-10, 2024
 - o Auxiliary is sending two people, Michelle Powell and Courtney Clark, to conference.
 - o Unit collected 248 Comfort Care items valued at \$870.00

- Tax Exempt
 - o President Michelle Powell will talk to Legion Commander John Powell about status of tax-exempt status and what was completed/achieved by Glessner.
 - o 990 will need to be completed.
- Bank Account
 - o Treasurer Paula McCroskey has not transitioned the account from a business account to a Veteran's Organization account.

New Business:

- 1st District Spring Conference- Wheeling, WV on April 20, 2024
 - o President Michelle Powell shared Wheeling Unit 1 has not hosted a spring or fall district conference since 1989.
 - o Volunteers will be needed to assist that day for registration, raffles, 50/50.
 - o Registration cost was formerly \$10 per person and has been for the last 20 years. Motion made by Courtney Clark to increase registration to \$15 per person. Motion seconded by Paula McCroskey. Discussion: None. In favor 3, Against 0, Motion carried. Michelle Powell will contact Department Susan Brown for information to be included in the March 2024 Spirit.
 - Unit 1 will be responsible for paying for District President Paula Anderson and Secretary Susan Brown. Department headquarters will pay for President Debbie Michaels and her guest/s.
 - o Courtney Clark contacted Chef Adam Luiso on 02/05/24 who will be catering the District Conference. He will charge \$15 per person and provide breakfast bread/muffins and fruit in the AM. Lunch will include marinated chicken breast, roasted potatoes, mixed vegetables, salad, and cookies/fruit for dessert.
 - Auxiliary will be responsible for drinks (water, coffee, ice-tea, orange juice) and plates/napkins, utensils, cups, etc.
 - o Courtney Clark will be going to Columbus Warehouse (wholesale) on 02/07/24 and will look for Chinese raffle items. Motion made by Marcia Bolner for \$200 limit be given to Courtney for items (reimburse with receipt). Motion seconded by Paula McCroskey. Discussion: None. In favor 3, Against 0, Motion carried.
 - o Michelle Powell purchased items (patriotic gnome hanging décor with bell) for each attending member to take with them. Motion made by Courtney Clark to reimburse Michelle Powell for items purchased at Dollar Tree (approximately \$37.50). Motion seconded by Marcia Bolner. Discussion: None. In favor 3, Against 0, Motion carried.

Committee Reports:

- Americanism- Lois Sine
 - o No information/update. Lois was not present at the meeting.

- Emergency Fund- Martha Bloomfield
 - o No information/update. Martha was not present at the meeting.
- Constitution and By Laws- Michelle Powell
 - o Michelle advised Standing Rules were submitted/approved and provided members a copy. Copy also placed in meeting notes binder.
 - o Michelle advised the Constitution and By-laws were submitted but she has not received any information about approval.
- Community Service- Denise Wycherley
 - o No information/update. Denise was not present at the meeting.
- Girls State- Paula McCroskey
 - o Paula has contacted local schools re: females students interested in Girls State so unit knows how much money needs raised.
 - o Paula continues to mail out letters to businesses requesting donations to send participants at \$300 per person.
- Membership- Courtney Clark
 - o February 2024 Spirit confirmed the unit had 19 current members for 82.61% of goal. Unit 1's goal for 2023-2024 was 23 members.
 - o Courtney has been working with Jeremy at Pittsburgh Web Design for development and updates of the Post 1 family website which should be live soon. Membership application for Legion, Auxiliary and Sons is on the website and will allow individuals to apply through the website. Their applications will be received by the Legion adjutant or Auxiliary secretary who will contact the individual re: required documentation of eligibility and payment of dues. They will then be voted on by the respective entity for approval.
- Poppy- Sandy Koontz
 - o No information/update. Sandy was not present at the meeting.

Correspondence
None

Good of Auxiliary
First Friday- March 1, 2024. Social hour is at 6:00 PM. Food is at 6:30 PM.
Location to be determined and shared through Post 1 All Call.

Next Meeting: March 5, 2024 @ 7 PM.
Location to be determined and shared through Post 1 All Call.

Closing Prayer/Benediction: President Michelle Powell

Closing Statement: President Michelle Powell

Adjourned by President Michelle Powell at 7:58 PM

Quarter Drill for Children & Youth fund

Notes Taken: 02/06/2024

Typed: 02/06/2024

Courtney L Clark
Auxiliary Unit 1, Wheeling
Secretary

Michelle Powell
Auxiliary Unit 1, Wheeling
President