

American Legion Auxiliary Unit 1, Wheeling  
Meeting Date/Time: 02/03/2026 @ 7:00 PM

February 2026 Meeting Notes

Meeting called to order by President Michelle Powell

Prayer led by President Michelle Powell

Pledge of Allegiance, Preamble and Mission statement recited by all members.

Roll Call of Officers:	PRESENT	NOT PRESENT
President- Michelle Powell	X	
1 <sup>st</sup> Vice- Melissa Stegman		X
2 <sup>nd</sup> Vice- Sandra Koontz	X	
Secretary- Courtney Clark	X	
Treasurer- Diana Mey		X
Chaplain Denise Abell		X
Sgt at Arms- Marcia Bolner		X
Historian Lois Sine-Hoffman	X	

Other Members Present: Mary Becker, Marie Farnsworth, Amanda Miller

Total Present: 7; Total Voting Members: 6

#### SECRETARY:

Minutes from the January 2026 meeting were read by Secretary Courtney Clark.

Motion made by Lois Sine-Hoffman to accept minutes. Motion seconded by Mary Becker. Discussion: None. In favor 6, Against 0, Motion carried.

#### TREASURER:

Treasurer report provided by President Powell; Treasurer Diana Mey was not present.

General Fund → Starting balance \$4,608.72, Ending balance \$4,399.72

Poppy Fund → Starting balance \$548.50, Ending balance \$548.50

Finance report will be on file for audit.

#### PRESIDENT'S REPORT

Legion Computers- President Powell shared that a computer was purchased for the Auxiliary by the Legion (donated money) and had it at the meeting to show members.

- Auxiliary will need a mouse and carrying case.
- Motion made by Sandy Koontz to purchase a mouse and a carry case. Motion seconded by Lois Sine-Hoffman. Discussion: None. In favor 6, Against 0, Motion carried.

#### Girls' State

- Information was passed out to members about the program.
- \$300 per girl

## Means & Ways

- No winners for Post 1

## Constitution & By-Laws

- Last version was sent to Department on 01/08/26.

## Chef Adam Wine Tasting

- Event was cancelled as there were only two paid attendees.

## SICK CALL & RELIEF- None

## MEMBERSHIP- None

## NEW BUSINESS

### National American Legion Auxiliary President Pam Ray

- Department has three possible dates when Ray would be in WV but nothing has been confirmed.

### Department of WV Mid-Winter Conference

- Michelle Powell, Sandy Koontz, and Lois Sine-Hoffman plan to attend.

### National American Legion Commander Dan Wiley

- Dinner is March 10, 2026 @ 6 PM
- 100 tickets will be sold at \$15.00 each
- Dress is business casual.
- Chef Adam will be catering.

### Night at the Races

- Scheduled March 14, 2026
- Doors open at 6 PM; Races start at 7 PM
- Volunteers are needed to work at the event
- \$20 ticket
- Finger-food included with ticket; cash bar

### Legion Riders Pancake Breakfast

- April 12, 2026; 8AM to 1 PM
- Cost is by donation

### Post 1 Family Steak Fry

- Scheduled April 18, 2026
- Volunteers are needed to work at the event

### 1<sup>st</sup> District Meeting

- April 25, 2026 in Chester, WV

### Post 1 Bingo

- First Sunday of month
- Volunteers (about 8 people) will be needed to work the event.

### Quarter Auction

- June 6, 2026
- Doors open at 11 AM; Auction will start at 12 PM
- \$5.00 per ticket

### Unit 1 Auxiliary Flag

- The flag needs cleaned.
- Michelle contacted Glo-Tone and dry cleaning will cost \$25-\$30.00
- A new flag through Emblem Sales is \$1,499
- A cover is needed when storing and transporting. Cover costs \$47.99
- Motion made by Courtney Clark to pay for dry cleaning and to purchase a cover. Motion seconded by Marie Farnsworth. Discussion: None. In favor 6, Against 0, Motion carried.

### Membership Data Sheet

- Regular dues will be \$35.00
- Junior dues will be \$4.75

### Taxes

- Motion made by Lois Sine-Hoffman to complete 990 and pay taxes for Auxiliary. Motion seconded by Mary Becker. Discussion: None. In favor 6, Against 0, Motion carried.

Correspondence: None

For the Good of the Unit:

### Mid-Winter Poppy Hat

- Courtney Clark brought the Poppy hat to meeting that Michelle Powell will take to the conference to be added to the competition.

### UPCOMING EVENTS

03/03/2026- Next Meeting @ 7 PM

03/06/2026- First Friday @ 5:30 PM- bring covered dish

Closing Prayer/Benediction: President Michelle Powell

Adjourned by President Michelle Powell at 7:42 PM

Quarter Drill for (has not been determined)

Notes Taken: 02/03/2026

Typed: 03/03/2026

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Courtney L Clark  
Auxiliary Unit 1, Wheeling  
Secretary

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Michelle Powell  
Auxiliary Unit 1, Wheeling  
President