

American Legion Auxiliary Unit 1, Wheeling  
July 2024 Meeting Notes  
Meeting Date/Time: 07/02/2024 @ 6:58 PM

Meeting called to order by President Michelle Powell

Prayer led by Chaplain Martha Bloomfield

Pledge of Allegiance and Preamble recited by all members.

Auxiliary Mission Statement recited by President Michelle Powell

Roll Call of Officers:	PRESENT	NOT PRESENT
President- Michelle Powell	X	
1 <sup>st</sup> Vice- Melissa Stegman	X	
2 <sup>nd</sup> Vice- Denise Wycherley		X
Secretary- Courtney Clark	X	
Treasurer- Paula McCroskey	X	
Chaplain Martha Bloomfield	X	
Sgt at Arms- Marcia Bolner	X	
Historian Sandy Koontz	X	

Other Members Present: None

Total Present: 7

Total Voting Members: 6

#### SECRETARY:

Minutes from June 2024 meeting were read by Secretary Courtney Clark.

Motion made by Martha Bloomfield to accept minutes. Motion seconded by Marcia Bolner. Discussion: Paula McCroskey added the Child and Youth Welfare Fund/Quarter Drill ended with \$105.00 total. The Paint and Sip deposit was \$56.00. In favor 6, Against 0, Motion carried.

#### TREASURER:

Finance Report for June 2024 provided by Treasurer Paula McCroskey.

Written report submitted and placed in meeting notes binder.

General Fund Beginning Balance \$2,370.87

Deposits: \$56.00 Paint and Sip, \$105.00 Child & Youth Welfare Fund

Expenditures: None

General Fund Ending balance \$2,531.87

Poppy Fund Beginning Balance \$338.55

Deposit/s: \$5.00

Expenditure/s: None

Poppy Fund Ending Balance \$343.55

Motion made by Marcia Bolner to accept June 2024 treasurer's report. Motion seconded by Melissa Stegman. Discussion: None. In favor 6, Against 0, Motion carried.

#### President's Report

- Michelle contacted Sarah DeLong at VA Clinic in Bethlehem, WV on 06/11/24 about the Child & Youth Welfare Fund donation to a family in need of school supplies. Sarah will talk with her staff i.e., gift card, cash, supplies. Michelle plans to follow up with Sarah on 07/15/24.
- Quarter Drill (Pink Pig)- Michelle wants the 2024-2025 money to go toward education. Michele found Flag etiquette pamphlet when members cleaned out the building/working party on 06/19/24. She would like to contact Elm Grove Elementary School and give out the pamphlets to grade 5. Michelle also wants to purchase coloring books from Flag & Emblem for the younger grades (1-3). Court suggested putting a label on the pamphlets with the Legion's address and website for membership.
- Michelle passed around the June Log/Report for hours serving Veterans.
- Member, Lisa Strama, won \$25 from the Department's Means & Ways in May 2024.
- Michelle discussed President, First Vice, Secretary and Treasurer should have keys to the building. This would permit access to the files in the storage room, supplies for functions and if/when something unexpected happens. Motion made by Melissa Stegman for President, First Vice, Secretary and Treasurer to have keys to the building. Motion seconded by Marcia Bolner. Discussion: None. In favor 6, Against 0, Motion carried.

#### Membership

- June Spirit dated 06/15/24 listed Unit 1 with 22 members.
- Paula said the Unit met goal of 23 members per her list.
- Diana Mey paid her dues and her application needed to be signed by Post Adjutant.
- Paula will check with Department, Susan Brown, about membership and meeting goal.

#### Old Business:

- Constitution & By-Laws- Michelle submitted both to Lisa Cadwallader, Department Constitution and By-Laws Chair, and Susan Brown on 06/15/24. Lisa wanted “unit” added to a section. Michelle made the change.
- Fundraiser- Melissa Stegman shared the Miklas Meat Market raffle was tabled during June meeting however the Legion voted to sell 125 tickets at \$5.00 each. The Miklas gift card would be for \$300 and profit of \$300 would be split 3 ways.
- Alamis System- Paula will contact United Bank for a second account. Individuals (of those who will be on the account) will need to go to the bank to sign name.

#### New Business:

##### Family Picnic & First Friday

- July 5<sup>th</sup> at Post 1 at 6 PM; fireworks at dusk

##### 1<sup>st</sup> District Picnic

- July 28<sup>th</sup> at Benwood Park @ 12 PM
- Sign-up sheet re: attendance and food was submitted to Rhonda Best

##### Post 1 @ Wild Things Game

- August 17<sup>th</sup> @ 5:30 PM, Game at 7:05 PM. \$30 per person. RVSP to John Powell. Payment is due by July 15<sup>th</sup>.

##### 1<sup>st</sup> District Fall Conference

- October 20<sup>th</sup> at Byrd Center in Pine Grove, WV
- Registration is 9:00-10:00 AM. Members will leave at 7 AM.

##### Chef & Company Open House

- Tuesday, July 19, 6-8:30 PM

##### Military Child Table

- Michelle brought potted plant,
- Sandy brought space, baseball glove and ball.
- Paula has ballet slippers and picture at home and will bring.
- Still need (plastic) cake, tablecloth, flag.

##### Fundraising Ideas

- Michelle asked Melissa Stegman chair a Fundraising Committee to include Legion, Auxiliary, Son's, and Riders so all members participate/volunteer.
- Courtney texted Brandy Luiso (Chef Adam's wife) about scheduling 05/03/25 for fundraising event for the Legion Family.
- Ideas included Vendor Sale, Garage Sale/Spring Clean out, Quarter Auction, Event with Chef Adam

Committee Reports: Not requested.

Correspondence: None

Next Meeting: August 6, 2024 @ 7 PM.

Closing Prayer/Benediction: Chaplain Martha Bloomfield

Closing Statement: President Michelle Powell

Adjourned by President Michelle Powell at 7:52 PM  
Quarter Drill for Education

Notes Taken: 07/02/2024

Typed: 07/03/2024

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Courtney L Clark  
Auxiliary Unit 1, Wheeling  
Secretary

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Michelle Powell  
Auxiliary Unit 1, Wheeling  
President

Emailed: 06/03/2024

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